



Local Emergency Planning Committee
C/O KCOEM
719 S Batavia Ave, Bldg. C
Geneva, Illinois 60134
(630) 208-2050 / Fax: (630) 232-7408

Kane County Local Emergency Planning Committee Meeting Minutes February 21, 2023

CALL TO ORDER

The meeting was called to order at 1:13 p.m. in the Kane County Multi-purpose building training room by Chairman Jon Mensching.

ATTENDANCE

Members present – (Names taken directly from the sign-in sheet):

Bob Balsamo – South Elgin EMA, Felicia Campbell – FERMI Lab,
Deborah Dortmund – KCOEM & KCLEPC recording secretary, treasurer & grant coordinator,
Cadence Griffiths – Kane County Health Department Emergency Response Coordinator,
Keith Hronek – Northwestern Medical/Delnor Hospital, Jon Mensching – KCOEM / LEPC
Chairman, Patricia Mierisch – Huntley CERT / Concerned Citizen,
Sebastian Mroczkowski – Producers Chemical Co., Michael Oine – Elgin Fire Department;
Paul Stevens – Smithfield; Deb Wilmont – Rush Copley Medical Center and
Andy Zawada – Elgin Fire/Division 2 Haz-Mat team/ LEPC Vice-Chair.

Guests:

David Maurin – Polynt Composites USA Inc. (sitting in for Bob Usab).

WELCOME: Everyone was welcomed. A Computer display flag was used for the Pledge of Allegiance. We were waiting to open the meeting to assure we would have a quorum.

Jon officially opened the meeting at 1:13 pm and asked the group to stand and join in the Pledge of Allegiance.

CORRESPONDENCE:

Deborah mentioned that she had several emails changing or adding people on the committee.

APPROVAL OF MEETING MINUTES:

The meeting minutes were emailed out shortly after the meeting. Did anyone have any questions, changes, suggestions or comments?

Motion to approve the November Meeting Minutes: Bob Balsamo

Second: Patricia Mierisch

Voice vote: Motion approved.

Jon stated he wanted to change the order of the meeting a little so we moved to the spill report.

HAZARDOUS MATERIALS SPILL REPORT:

Deb stated that the spill report is on the back of the agenda.

There was a brief discussion of the 12/15/22 Butterfield response and the 2/7/23 Olon incident.

In addition, Jon brought up the KCOEM response to the Elgin natural gas leak. There is not a spill report for that incident as they are an entity that does not report through the same channels to the State. The gas leak was caused by a directional bore through a gas line. NiCor opted not to turn off the gas to almost 30,000 residents and businesses in the area but opted to reroute by building a bypass line so they could continue to supply the areas while working on the repair. That response continued for several days and utilized multiple emergency management and first response agencies.

The report will be on file. **(Attachment #1)**

PARTNERSHIP PROGRAM:

This year the Partnership program brought in approximately \$5300.00. Taking approximately ½ for expenses and to go towards the commodity flow study that leave us with \$ 2650 to disperse among the three teams. That would yield \$ 883.00 per team. For the benefit of those new in the room, the Partnership Program asks for donation from the Tier II facilities that must file every year. Depending upon the amount of the donation, the facility gets a letter or a plaque to recognize them for their support of the LEPC.

We support the three hazmat teams – Division 2, Division 13 and the Kane County Bomb squad – with a mini grant up to ½ of the total donation we bring in for the year.

The team can purchase whatever it is that they need and supply the LEPC with the receipts and the division gets reimbursed up to the amount of the award.

Jon mentioned that he would like to increase the amount to round it out for the teams to equal \$900 per team. He mentioned that he would entertain a motion to increase the amount of the LEPC award to the 3 teams.

Paul Steven made the motion to increase the team's award amount to \$900 per team. Mike Oine seconded the motion.

Voice vote – approved.

Andy asked how soon the LEPC would like the proposal back. Jon stated as soon as possible as the May meeting is when the partnership presentation will be held and we would like each team to present what it was they have received and what they would like to purchase this year.

SUBCOMMITTEE REPORTS:

Planning: Jon stated he was not sure if the planning subcommittee had met yet. Deborah has mentioned that she has the signature page from the plan since we adopted the plan in November. Andy and Jon signed the authorization page for the plan.

Reminder:

At a past meeting, Jon made the recommendation that we adopt what we have for the current year and make the changes moving forward since every year we are supposed to adopt the plan as a committee. Since there really has not been any major rewrites or revisions to the plan we can adopt it and continue to work on the changes and updates.

Jon announced that as of January 9th, the Kane County Office of Emergency Management has been moved back out from under the sheriff's office. We are still doing what we have been doing in the past and we should not see a change. With everything happening within the agency, the LEPC was delegated to the backburner for a little while and not as high on the priority list. Things should be returning to normal.

It was discussed that we would hold elections next February (2024) as we had some down time with COVID and we need to get back on track.

LEPC CHAIRMAN'S REPORT

Andy mentioned that although it is not official yet, with the new merger of CP and Kansas City Southern RR; that Elgin has met with CP and there have been talks about having an exercise in 2024. This would be a major derailment response exercise/ response drill which would involve Hazmat and medical response. They would need everyone to be on board. They are still waiting for the official word on the merger. They are thinking that by the end of March or the beginning of April this year, things should begin to start with the planning aspect.

OLD BUSINESS: No comments

NEW BUSINESS:

Pipeline training tomorrow

NIMS upcoming training

NIMS 300 training in the spring – April or May of this year. Jon stated he wanted to see how fast he returned from his surgery and was able to get things back on track before he committed to a date. There would also be an ICS 400 class but there would definitely be sometime between the two classes.

Watch your emails for the information once things are finalized. Jon stated that the classes would be held at the Sheriff's Office training room.

FOR THE GOOD OF THE ORDER:

Also for the future; we need to fill in some of the areas in our membership that seem to be missing. Jon suggested that we look at the by-laws on the requirements for participation as well as reach out to the people we have not seen in a while and see what their intention is. Do they plan to stay? Additionally perhaps we can look at getting membership from transportation to join us.

Jon said we have the 12 specific areas that we need covered.

NEXT MEETING DATE: The next meeting is **Tuesday May 16th at 1:00 PM** in this same location; the Kane County Multi-purpose building training room.

Motion to Adjourn: Bob Balsamo

Second: Paul Stevens

Voice vote: Motion approved.

Meeting adjourned approximately at 1:46 pm.

Respectfully Submitted,

Deborah Dortmund
KCOEM Deputy Director for Administration
LEPC Recording Secretary & treasurer

Note – Attachments will not be added to web page