



Local Emergency Planning Committee
C/O KCOEM
719 S Batavia Ave, Bldg. C
Geneva, Illinois 60134
(630) 208-2050 / Fax: (630) 232-7408

*Kane County
Local Emergency Planning Committee
Meeting Minutes
May 8, 2017*

CALL TO ORDER

The meeting was called to order by Chairman Jon Mensching.

WELCOME: Everyone was welcomed. Jon officially opened the meeting and asked the group to stand and join in the Pledge of Allegiance.

Guests: (from Sign-in sheet)

Jeremy Cantrell – Elgiloy Specialty Metals – Elgin, Alexandra Moore-Staub- Elgiloy Specialty Metals – Elgin; John Blaszczyk – Elgiloy Specialty Metals – Hampshire; David Martinez – Parent Petroleum; Sergio Conni – Polynt Composites USA, Robert Leighton – Polynt Composites USA, Jeremy Fawbush – Electro-Max Inc; & Kevin Grant – Electro-Max Inc.; Dennis Alphen – Dodge Chemical Co.

Partnership Plaque Award Presentation:

Jon gave some background on the LEPC and the Partnership Program.

Over the last several years the LEPC talked about bringing back the partnership program to supplement the grant. We looked at filing fees to pay for it but we wanted it to be a voluntary program and so that's where the revised program came from. Back in the early 2000's we used the program to help supplement our funding and carry out parts of the mandated LEPC functions and things the grant didn't pay for, such as someone to administer the program.

All that money went directly towards everything we were doing. This program, in its first incarnation, actually provided us with operating money to cover the LEPC expenses when the grant failed. It got the LEPC really moving forward with a variety of things.

Over the past few years leading up to this version of the Partnership program we found that our grant money was becoming more and more difficult to come by and was not allowing us to accomplish some of our basic operating expense, the items we are required to do– such as publishing the annual notice in the newspaper, and provide certain parts of our hazardous materials program/ plan.

The grants required a lot more staff time to put together, and as you know we don't have staff we have LEPC membership volunteers, we needed a better way of operating.

So... we had the idea to bring back the Partnership Program. We have been working on this for about 3 years now going thru and working on the concept of how to do this. We decided to approach this differently; not just have the Partnership program fund the activities of the LEPC. What we wanted to do is to create a way for some of those funds to go back to the Hazardous Material response teams that would be going into the facilities that are becoming our Partner. The facilities get to see the benefit going directly back into the facility and into their community where they operate.

Kane County has three different Hazardous materials response teams; Division 2 – deals with the North end of the County, Division 13 – the south end and then there is the Kane County Bomb squad - under the sheriff's office - that deals with Class 1 explosive material. The three teams were eligible to take advantage of this program and use it to their benefit.

What is the LEPC planning to do with the money? We want to put it towards some longer term project planning. We want to work towards performing a response capabilities study - what do we have available to respond to an incident in Kane County; that is one of the core parts of a Haz-Mat plan.

The second is what kind of transportation issues we see. We have a lot of rail roads within the County as well as a lot of truck traffic. What is coming in and out of the facilities, what is passing thru the County on our different main roads, what can be found on the roads and in the neighborhood? When we started looking at the cost associated with doing some of these different transportation studies and response studies; there is a lot of funding needs associated with having someone from the outside come in and perform these various studies.

In 2016 we raised approximately \$8000.00 through the program so that has allowed us to give back approximately \$4000 to the teams.

Two teams applied for the grant this year and we hope to make that all three teams next year. In a moment the two teams will explain what they are asking to use the funds on and next year when you come back to this meeting, you will hear what was actually funded and perhaps see the items purchased and the results.

Andy – Division 2; originally were going to get a couple little giant ladders and some type of weather protection like a EZ-up and heavy duty rolling carts to be able to carry equipment to the incident; additionally have added the transportation cost to send 3 people out to Pueblo Colorado to a rail car training class.

Kevin – KCSO Bomb squad.

They have a robot to assist with any kind of spill to help assess the material and situation. They have been getting called more frequently for homemade items/homemade explosives. They can work with the fire departments to mitigate the situation. There has been an increase in calls and deployments for those situations.

With that said they would like to purchase some Hook and Line type items – they are tactical things where we can remotely remove things - not just with the robot but to be able to deploy it and hook on to the item and remove it to a safe location. In addition there is some training items such as HME training and explosive recognition not just for the bomb squad for all law enforcement and fire department personnel.

Jon stated we arrived at this through the donations of our Partners.

Bronze level Partner – Custom Pak Illinois, WR Meadows, Parent Petroleum, Fiberbasin Inc,

Silver level Partner- Dodge Chemical Co., Engineered Ceramics, VVF Illinois Service., Flinn Scientific & Producers Chemical.

Gold Level Partners– Butterflied Color, Electro-Max, Elgiroy Specialty Metals- Elgin & Hampshire.

Platinum level Partner – Polynt Composites USA.

Thank you to everyone.

We definitely thank our corporate partners and hope to keep moving forward and make this a positive program and help us meet our mission. We would like to continue being able to help the teams provide services to our community and carry out the LEPC's goals.

We greatly appreciate all the support everyone has provided to the LEPC. Some of the facilities have been active members and supporters of the LEPC for a long time. Thank you again.

Everyone is Welcome to stay for our regular meeting if you wish, if not you may slip out. We took a picture with our corporate partners which will be placed on the website.

We then continued to our regular quarterly meeting.

ATTENDANCE

Members present – (Names taken directly from the sign-in sheet):

Yvette Alexander-Maxie – American Red Cross, Bob Balsamo – South Elgin EMA, Don Bryant – KCOEM, Randy Deicke – Batavia Fire Department, Deborah Dortmund – KCOEM & KCLEPC recording secretary, treasurer & grant coordinator, Kenneth Hebert – Rush-Copley Medical Center, Anna Ishmael – Aurora Fire Department; Emily Kies – St. Charles EMA, Sean Madison – KCOEM & USCG Auxiliary, Fred McGill – Dodge Chemical Co. Jon Mensching – Carpentersville Fire Dept. / LEPC Chairman, Patricia Mierisch – Concerned Citizen/ Huntley CERT, Kevin Tindall – KCSO Bomb Squad; Bob Usab – Polynt Composites USA Inc., Scott Vance – Presence Mercy Medical Center; Mike Wilgosiewicz – KCSO Bomb Squad, and Andy Zawada – Elgin Fire Department / LEPC Vice Chairman.

Introduction of Guests: David Martinez from Parent Petroleum and Dennis Alphen from Dodge Chemical Company's Boston home office branch. Jon stated we sort of know what Parent petroleum deal with. He asked what does Dodge chemical do. Dennis stated that they are a distributor of embalming fluid which contains formaldehyde.

CORRESPONDENCE:

No correspondence noted.

APPROVAL OF MEETING MINUTES: Jon stated that the minutes were recently sent out; prior to this meeting.

Questions, Comments, etc.

Ken had some small grammatical corrections. He gave the corrections to Deborah and she will get the minutes amended and resent out.

Ken Hebert moved to accept the meeting minutes. Bob Balsamo seconded the motion.

Voice Vote: Approved.

HAZARDOUS MATERIALS SPILL REPORT:

The spill report is printed on the back of your agenda. This report dates are only since our last meeting in March. There was only one report, a UGST report from Aurora. The report will be on file.

LEPC CHAIRMAN’S REPORT:

Partnership program:

We will have a bill to approve the purchase of the plaques shortly. The two teams are in the process of finalizing their grant proposals. Once we found out that Division 13 did not apply, we reallocated those funds to the remaining 2 teams. The intent is that next year all three will be able to apply.

Jon stated all bills/ expenses will be presented in August for approval.

Scott asked if the awards are going to be on a calendar year. Jon stated yes, the easiest way to do this is the funds raised in 2016 make the facilities partners in 2017. Any donations received the new year – so after December 31st – will go towards the next year’s partnership program. So all the funds received in the 2016 year go for the 2017 partnership plan. All the funds received in 2017, will go towards the 2018 year. That way we know how much money January 1st, we have before we move forward with any type of budget. It becomes very clean that way. The facilities have the “Invoice” as a receipt for their taxes to show their donation.

At the next meeting more information should be available on the budget. Next year we should be able to have the budget available for the February meeting. We will be able to notify the teams early of the grant award and at the May meeting the groups can have an accurate idea of what they are going to use the funds for and tell us what they used the past years grant award on.

We were unsure of the time line when we started this but this is the cleanest and easiest way to do this in terms of keeping the books.

Jon stated that the subcommittee will need to make a few minor changes to the program to keep everything in line.

SUBCOMMITTEE REPORTS:

Planning: No Report

Planning Committee: Dave Carey and Sean Madison

Membership: No report.

Finance: Partnership plan reported previously.

Education: No Report

OLD BUSINESS:

Winnebago County LEPC Conference.

Sean, Deb and Anna attended the Midwest Emergency Preparedness and Response Conference in April. Sean proceeded to give a brief overview of the sessions attended. The first day was all of the training session.

Presentations included: Terrorism items and complex coordinated attacks.

The West Texas Fertilizer Plant Presentation.

Questions presented –how did the town allow them to have a plant in that location. The plant was there long before the school and nursing home. The town grew up to and around the plant over the years.

Other presentations were: Risk management for Emergency responders, an OSHA Update, and a presentation from the STIC (Statewide Terrorism Information Center) on what they can do for the locals.

The second day was the table top exercise to test our plan. The scenario was based upon a flammable liquids pipeline incident set at the Rockford airport.

In the scenario a car went out of control, crashed through the safety gate and hit the above ground section of the pipeline. During the exercise there were many people in roles of the State and federal officials, pipeline personnel, OSHA representatives and airport responders to assist in the fluidity and progression of the incident. It went very well.

Additional information:

Handouts on the 2016 ERG were made available. The first was about the changes and the second was about the ‘app’ for the 2016 ERG. There are two different applications available; one for android phone user and the other for iPhone users. (Handouts on file)

NEW BUSINESS: none

FOR THE GOOD OF THE ORDER:

Jon noted that the survey was not put together about changing our times. He apologized and stated that it will be done soon and sent out to everyone. In the meantime please think about if you would be open to a time change, for example 10:00 AM or 2:00 PM or if the current time of 1:00 PM is what works best with your schedule.

Does anyone have anything they would like to talk about our next meeting or today?

NEXT MEETING DATE: The next meeting is **Tuesday August 15th at 1:00 PM in the Kane County OEM EOC (C building).**

Motion to adjourn by Anna Ishmael, seconded by Patricia Mierisch.

Meeting adjourned at 1:36pm.

Respectfully Submitted,

Deborah Dortmund
KCOEM Administrative Assistant
LEPC Recording Secretary